



INSURANCE ASSOCIATES
A Marsh & McLennan Agency LLC Company

Rockville: One Church Street, Ste 500, Rockville, MD 20850 [Map] 301.838.9400 (p) 301.838.9095 (f)
Fairfax: 10201 Fairfax Boulevard, Ste 500, Fairfax, VA 22030 [Map] 703.352.7333 (p) 703.352.7340 (f)
Laurel: 7901 Sandy Spring Road, Ste 102, Laurel, MD 20707 [Map] 301.369.9155 (p) 301.369.9453 (f)
Towson: 305 W. Chesapeake Avenue, Ste 204, Towson, MD 21204 [Map] 410.825.7360 (p) 410.825.8076 (f)

Web Site: <http://www.insassoc.com> **E-mail:** office@insassoc.com **Social Media:** [LinkedIn](#) | [Twitter](#) | [Facebook](#)

Date:

BID/CONTRACT BOND ORDER FORM (ROCKVILLE OFFICE)

Caller:

Your Firm:

Obligee (bond payable to):

Obligee Address:

Dual Obligee
(only if required)

Dual Obligee Address

Bid/Contract Date:

No. of Originals Required:

Bond Amount: Bid %

Performance %

Payment %

Owner Specified Bond Forms:

Is Letter of Intent Required?

Bid/Solicitation/Contract No.:

Project Title:

Project Description:

Bid Estimate/Contract Price: \$

Work on Hand: \$

Start Date:

*Completion Date:

Liquidated Damages: \$

Maintenance Period:

Retention:

Miscellaneous:

Pick Up or Mail:

When bid results are available please fax/phone to Insurance Associates

Send To:

BID RESULTS (name of contractor and amount):

Insurance Associates, a Marsh &
McLennan Agency LLC Company
One Church Street, Ste 500
Rockville, MD 20850
301-838-9400 (Office)
301-838-9095 (Fax)

1.

Email To:
swillett@insassoc.com,
brendap@insassoc.com and
bsaintfelix@insassoc.com

2.

3.

For Insurance Associates, Inc. use only

Surety:

Approval:

* **Check Time Limit Surcharge**